

**BULLITT COUNTY JOINT PLANNING COMMISSION**

149 N Walnut Street • Nina Mooney Courthouse Annex Building  
P.O. Box 55 • Shepherdsville, KY 40165

(502) 955-6832 • 543-6832 • Fax (502) 543-1959 • E-mail bcplanning@windstream.net

Application No. \_\_\_\_\_

**Application for Building Permit or Compliance**

**COMPLETE ALL APPLICABLE SECTIONS**

**1. Property Owner**

**2. Contractor**

Name \_\_\_\_\_

Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Daytime Phone Number ( ) \_\_\_\_\_

Daytime Phone Number ( ) \_\_\_\_\_

E-Mail Address \_\_\_\_\_

E-Mail Address \_\_\_\_\_

**SECTION 1. NEW RESIDENTIAL DWELLINGS**

WILL THIS DWELLING(S) BE CONNECTED TO  SEWERS OR  ONSITE SEPTIC SYSTEM (COPY REQUIRED)

**Note:** If you do not show porches or decks on the site plan of this structure, it will be assumed that there are none and any building of decks and/or porches may require an additional building permit or compliance.

**SINGLE FAMILY DWELLING**

- SITE BUILT
- DELIVERED TO SITE
- A. NUMBER OF BEDROOMS \_\_\_\_\_
- B. TOTAL SQUARE FEET OF LIVING SPACE \_\_\_\_\_
- C. TOTAL SQUARE FEET OF FINISH BASEMENT \_\_\_\_\_

**MANUFACTURED DWELLING (MOBILE HOME)**

- SINGLE WIDE
- DOUBLE WIDE
- A. NUMBER OF BEDROOMS \_\_\_\_\_
- B. TOTAL SQUARE FEET OF LIVING SPACE \_\_\_\_\_
- PERMANENT FOUNDATION
- PIER FOOTINGS

**MULTIFAMILY DWELLING**

- A. NUMBER OF UNITS \_\_\_\_\_
- B. NUMBER OF BEDROOMS PER UNIT \_\_\_\_\_
- C. TOTAL SQUARE FEET OF BUILDING \_\_\_\_\_
- D. TOTAL SQUARE FEET PER UNIT \_\_\_\_\_

**ROW HOUSE DEVELOPMENT**

- A. NUMBER OF UNITS \_\_\_\_\_
- B. NUMBER OF BEDROOMS PER UNIT \_\_\_\_\_
- C. TOTAL SQUARE FEET OF LIVING SPACE PER UNIT \_\_\_\_\_

**SECTION 2. ADDITIONS, GARAGES, ACCESSORY BUILDINGS, ETC. – NON COMMERCIAL**

**RESIDENTIAL ADDITION**

- GARAGE
  - ATTACHED
  - DETACHED

**ACCESSORY BUILDING (I.E. SHED, STORAGE BUILDING, POLE BARN)**

**CARPORT**

**DECK**

**INGROUND POOL**

**OTHER (DESCRIBE) \_\_\_\_\_**

**LIST TOTAL SQUARE FEET OF PROJECT** \_\_\_\_\_

**SECTION 3. COMMERCIAL AND NON-RESIDENTIAL STRUCTURES (NEW BUILDINGS AND ADDITIONS)**

**NEW BUILDING OR STRUCTURE**

WILL THIS BUILDING OR STRUCTURE BE CONNECTED TO  SEWERS OR  ONSITE SEPTIC SYSTEM (COPY REQUIRED)

WHAT IS THE BUILDING GOING TO BE USED FOR? \_\_\_\_\_

TOTAL SQUARE FEET OF BUILDING OR STRUCTURE \_\_\_\_\_

**ADDITIONS - TOTAL SQUARE FEET OF ADDITION** \_\_\_\_\_

**SECTION 4. REQUIRED INFORMATION FOR ALL STRUCTURES**

- CITY OF HEBRON ESTATES
- CITY OF HILLVIEW
- CITY OF HUNTERS HOLLOW
- CITY OF FOX CHASE
- CITY OF LEBANON JUNCTION

- CITY OF MT. WASHINGTON
- CITY OF PIONEER VILLAGE
- CITY OF SHEPHERDSVILLE
- UNINCORPORATED AREA OF THE COUNTY

STREET NAME \_\_\_\_\_

SUBDIVISION \_\_\_\_\_ LOT NO. \_\_\_\_\_ SECTION NO. \_\_\_\_\_

**IF THIS PROPERTY IS NOT IS A SUBDIVISION THEN PROVIDE THE FOLLOWING:**

a. DEED BOOK \_\_\_\_\_ PAGE NUMBER \_\_\_\_\_ b. SIZE OF PROPERTY \_\_\_\_\_

**SECTION 5. INFORMATION FOR ALL STRUCTURES**

FAIR CASH VALUE OF PROJECT \$ \_\_\_\_\_ (THIS IS AN ESTIMATE OF ACTUAL VALUE OF THE PROJECT, NOT MATERIAL COST.)

HAS CONSTRUCTION STARTED  YES  NO (IF YES, WHEN WAS IT STARTED \_\_\_\_\_?)

**REQUIRED PLOT PLANS FOR NEW DWELLINGS AND FOR ANY COMMERCIAL AND OR INDUSTRIAL BUILDING**  
 Submit a plot plan, prepared and signed by a licensed surveyor or engineer, with the proposed structure spotted on the property, showing in detail, the distances from the front, side and rear lot lines. The plot plan shall show any garages, porches, decks, stoops, carports, etc. which will be attached to the building. Any existing structure(s) located on the property shall be shown on the plot plan as well. Any exception to this requirement is at the sole discretion of the Bullitt County Code Enforcement Officer.

**ACCESSORY BUILDINGS – NOT FOR COMMERCIAL OR INDUSTRIAL USE – AND RESIDENTIAL ADDITIONS**  
 You may hand draw a plot plan showing the location of the building or addition on the property indicating the distance from all property lines. This plot plan must be neat and accurate.

**DISCLAIMER**

IN MAKING AN APPLICATION FOR A BUILDING PERMIT OR ZONING COMPLIANCE THE APPLICANT STATES THAT THE INFORMATION GIVEN IS, TO THE BEST OF THEIR KNOWLEDGE, TRUE AND ACCURATE. IT IS UNDERSTOOD AND AGREED BY THE APPLICANT THAT AN ERROR, MISSTATEMENT OR MISREPRESENTATION OF FACT, EITHER WITH OR WITHOUT INTENTION ON THEIR PART, MAY, IF KNOWN, CAUSE A REFUSAL OF THIS APPLICATION. ANY CHANGE OR ALTERATION IN PLANS MADE, WITHOUT THE APPROVAL OF THE ADMINISTRATIVE OFFICIAL, SUBSEQUENT TO THE ISSUANCE OF THE BUILDING PERMIT OR COMPLIANCE SHALL CONSTITUTE SUFFICIENT GROUNDS FOR THE REVOCATION OF SUCH PERMIT OR COMPLIANCE.

**SUBJECT TO REVIEW AND/OR REGULATIONS OF OTHER AGENCIES**

ALL BUILDING PERMITS AND/OR ZONING COMPLIANCES ARE ISSUED SUBJECT TO DEED AND/OR SUBDIVISION RESTRICTIONS AND ANY LAWFULLY ADOPTED ORDINANCES AND/OR REGULATIONS OF ANY GOVERNMENTAL BODY HAVING JURISDICTION IN THIS MATTER. THE BULLITT COUNTY JOINT PLANNING COMMISSION ADMINISTRATIVE OFFICE WILL ONLY REVIEW THIS APPLICATION FOR COMPLIANCE WITH THE OFFICIAL ZONING REGULATIONS OF BULLITT COUNTY AND ALL CITIES WITHIN ITS BOUNDARIES.

ANY INFORMATION PROVIDED ABOUT AGENCIES OTHER THAN THE BULLITT COUNTY JOINT PLANNING COMMISSION IS FOR INFORMATIONAL PURPOSES ONLY. IT IS NOT INTENDED TO BE A COMPLETE LIST OF INSPECTIONS, PROCEDURES, REQUIREMENTS, REGULATIONS WHICH HAVE BEEN ADOPTED BY ANY AGENCY, WHETHER, PRIVATE OR GOVERNMENTAL. ANY INFORMATION WE HAVE PROVIDED FOR ANY OTHER AGENCY OTHER THAN THE BULLITT COUNTY JOINT PLANNING COMMISSION IS SUBJECT TO CHANGE WITHOUT NOTICE.

**REQUIRED INSPECTIONS**

ALL CONSTRUCTION IN BULLITT COUNTY IS SUBJECT TO BUILDING INSPECTIONS AND IF APPLICABLE, ELECTRICAL AND HVAC (HEATING, VENTILATION AND AIR CONDITIONING) INSPECTIONS. QUESTIONS REGARDING CODES OR FEES FOR INSPECTIONS SHOULD BE DIRECTED TO THE BULLITT COUNTY CODE ENFORCEMENT OFFICE AT (502) 921- 2970. QUESTIONS ABOUT BUILDING CODES OR FEES IN THE CITY OF MT. WASHINGTON OR PIONEER VILLAGE SHOULD BE DIRECTED TO CITY HALL.

INSPECTIONS ARE REQUIRED FOR PLUMBING AND ON-SITE SEWAGE DISPOSAL SYSTEMS. CONTACT THE ENVIRONMENTALIST OR THE PLUMBING INSPECTOR AT THE BULLITT COUNTY HEALTH DEPARTMENT AT (502) 543-2415 OR 955-7837 FOR INFORMATION ON FEES AND INSPECTIONS.

THE COST OF A BUILDING PERMIT AND/OR ZONING COMPLIANCE **DOES NOT** INCLUDE ANY INSPECTION FEES OR CHARGES FOR SERVICES RENDERED BY ANY OTHER AGENCY. NOR DOES IT INCLUDE ANY FEE FOR ANY OTHER SERVICE RENDERED BY THE BULLITT COUNTY JOINT PLANNING COMMISSION OR BOARD OF ADJUSTMENT.

**ENCROACHMENT PERMITS**

ENCROACHMENT PERMITS ARE REQUIRED FOR NEW DRIVEWAYS/ENTRANCES AND/OR EXITS ONTO CITY, STATE, AND COUNTY MAINTAINED ROADS. CONTACT THE APPROPRIATE GOVERNMENTAL AGENCY FOR ENCROACHMENT PERMITTING REQUIREMENTS.

**FLOOD PLAIN INFORMATION**

IF THIS PROJECT IS LOCATED IN AN IDENTIFIED FLOOD PLAIN, PLEASE READ YOUR FLOOD PLAIN PERMIT CAREFULLY FOR INSTRUCTIONS ON FULFILLING YOUR OBLIGATIONS UNDER THE PERMIT. THERE ARE DOCUMENTS, WHICH MUST BE SUBMITTED TO THE APPROPRIATE AGENCY(S) UPON COMPLETION OF THE PROJECT.

*I CERTIFY THAT I HAVE READ AND UNDERSTAND THIS ENTIRE DISCLAIMER AND THAT ALL INFORMATION I HAVE PROVIDED FOR THIS APPLICATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.*

Date \_\_\_\_\_ Applicant \_\_\_\_\_  
 SIGNATURE AND TITLE (AND COMPANY NAME IF APPLICABLE)

**OFFICE USE**

|                                     |   |
|-------------------------------------|---|
| Date Permit/Compliance Issued _____ | <input type="checkbox"/> Variance No. _____           |
| Administrative Official _____       | <input type="checkbox"/> Conditional Use Permit _____ |
| Permit/Compliance No. _____         | <input type="checkbox"/> Site Plan No. _____          |
| Fee _____                           | <input type="checkbox"/> Flood Plain Permit No. _____ |
| Late Assessment (Sec. 9.400) _____  | <input type="checkbox"/> Zoning Docket No. _____      |
| TOTAL _____                         | <input type="checkbox"/> Other _____                  |

ZONING OF PROPERTY ACR1R2R3R4B1B2ILIGEPEPAEPBPUB

NOTES OR COMMENTS

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